



# TOWN OF GRAY MAINE

## MINOR SUBDIVISION PLAN APPLICATION SUBMISSION CHECKLIST

Subdivision Name \_\_\_\_\_ Date \_\_\_\_\_

This checklist has been prepared to assist applicants in developing their applications. It should be used as a guide in assembling the information necessary for a complete application. The checklist, however, does not substitute for the requirements of **Article 6** of the Subdivision Ordinance. The Planning Board will also use the checklist to ensure your application is complete. Indicate if the information has been submitted or if a waiver is requested. If you feel that information is not applicable to your project, please indicate in the second column. The perimeter survey, subdivision plan and engineering plans may be contained on the same drawing. Detailed engineering drawings such as road profiles, drainage swales and erosion/sedimentation plans, however, may best be presented on a separate sheet or sheets.

This checklist does not address the standards that the subdivision plan must meet. For review standards refer to **Article 13 & checklist F-1D**.

MINOR SUBDIVISION PLAN SUBMISSION REQUIREMENTS	Submitted by Applicant	Not Applicable	Applicant Requests to be Waived	Reviewed by Planner/ Engineer	Waived by Planning Board
401.6.2. A Fourteen (14) copies of application plus accompanying information					
<b>401.6.2.B APPLICATION REQUIREMENTS</b>					
B.1 Name of subdivision name of town and assessor's map and lot number(s)					
B.2 Verification of right, title or interest in property					
B.3 Standard boundary survey with bearings and distances, certified by PLS, all corners located and marked.					
B.3 Standard boundary survey shows entire parcel or tract and all contiguous land in common ownership within the last five years per MRSA Title 30-A section 4401					
B.4 Copy of most recently recorded deed; all restrictions, easements, rights-of-way and other encumbrances					
B.5 Deed restrictions on proposed new lots or dwellings					
B.6 Map of test pits & test pit analyses by Site Evaluator or Certified Soil Scientist					

<b>MINOR SUBDIVISION PLAN SUBMISSION REQUIREMENTS</b>	<b>Submitted by Applicant</b>	<b>Not Applicable</b>	<b>Applicant Requests to be Waived</b>	<b>Reviewed by Planner/Engineer</b>	<b>Waived by Planning Board</b>
B.7 Type of water supply system(s) & letter from Gray Water District if public water					
B.8 Date plan prepared, north point and graphic map scale					
B.9 Names and addresses of record owner, applicant, plan preparer(s) and adjoining property owners					
B.10 All wetlands delineated regardless of size					
B.11 All rivers, streams and brooks within and adjacent to subdivision; designation of great pond watershed					
B.12 Zoning district of proposed subdivision and any zoning boundary lines affecting the subdivision					
B.13 Location and size of existing and proposed sewers, water mains, culverts and drainage ways on and adjacent to subdivision					
B.14 Location, name and widths of existing streets and highways easements, building lines, parks and open spaces on or adjacent to subdivision					
B.15 Width & location of any streets, public improvements or open space shown in Comprehensive Plan within the property					
B.16 Proposed lot lines, approximate dimensions and lot areas sealed by professional surveyor					
B.17 100-year flood elevations in flood prone areas					
B.18 Areas within or adjacent to the subdivision identified by the Comprehensive Plan, MDIFW, MNAP, or BWH as areas to be preserved and appropriate preservation measures.					
B.19 Areas within or adjacent to subdivision listed in the Comprehensive Plan or listed/eligible to be listed on National Register of Historic Places					