



# MUNICIPAL LED SIGN POSTING REQUEST TOWN OF GRAY MAINE

**For Office Use Only**

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_

Complete and submit this form to request an item/event posting on the Municipal LED sign at the Henry Pennell Municipal Complex or Gray Public Safety Headquarters location. We will make every effort to accommodate your request based on availability of space and the criteria set forth in the **Municipal LED Sign Policy**.

## CONTACT INFORMATION

Name	
Phone Number	
E-Mail Address	
Organization	

## POSTING INFORMATION

### LOCATION

<input type="checkbox"/>	Henry Pennell Municipal Complex, 24 Main Street
<input type="checkbox"/>	Public Safety Headquarters, 125 Shaker Road
<input type="checkbox"/>	Both Locations

### DURATION

Please include your preferred beginning and ending dates for your item to appear on the LED sign(s).

Start Date		End Date	
------------	--	----------	--

### MESSAGE

For maximum visibility, postings should be limited to three (3) lines with no more than 15 characters/line. Additional lines/characters will render in a smaller font size. Please keep in mind that each letter, space, and punctuation mark counts as a character.

Line 1	
Line 2	
Line 3	
Line 4	