

FISCAL YEAR 2018 TOWN MANAGER PROPOSED BUDGET BUDGET REPORTS DESCRIPTION

Town of Gray, Maine

SUMMARY SHEETS (EXPENSE AND REVENUE)

- Page 1-Proposed Budget Summary-summarizes proposed increases/decreases compared to FY 2017 on a departmental level for expenses and the total net budget FOR BOTH THE GENERAL FUND AND THE CAPITAL RESERVE FUND after Miscellaneous Revenue is deducted from both.
- Page 2-Revenue Breakdown-compares proposed revenue to FY 2017 on an itemized level for both Funds.
- Page 3-Expense Comparison-shows actual expenditures for the previous 2 fiscal years as well as the current fiscal year to date expenditures on a department level.

TOWN MANAGER PROPOSED EXPENSE BUDGET BOOKS (available to the Town Council 2-7-2017 and available in the agenda packet for each Town Council Budget Workshop)

In addition to the Summary Sheets above, the following reports are provided on a departmental level for expenses in their respective order (as applicable per department):

1. Town Manager's Proposed Budget -breakdown by account
2. Town Manager's Proposed Budget (with comments)-breakdown by account including comments provided by each Department Head to the Manager for explanatory purposes;
3. Proposed Wages Budget (as applicable)-breakdown by position; and
4. Budget to Actual with FY 2017 FTYD expenditures (through 1-31-17)-breakdown by account-as required by the Town Charter;
5. Department Head's Proposed Budget vs Manager's Proposed Budget-breakdown by account