

Birth Certificate

Marriage License

Death Certificate

Name on birth record:

Date of Birth: ____/____/____

How many copies? _____

Mother Maiden Name:

Fathers Name:

Applicant Name, Address & Phone #:

Indicate your Relationship to the person on requested record below:

- Self
- Spouse
- Registered Domestic Partner
- Parent
- Guardian
- Descendant
- Attorney of person on record
- Genealogist ID # _____

By signing below, I swear/affirm that the information above is true and correct.

Applicant Signature:

Today's Date: _____

Full Maiden Name of Bride:

Full Name of Groom:

Date of Marriage: ____/____/____

How many copies? _____

Applicant Name, Address & Phone #:

Indicate your Relationship to the person on requested record below:

- Self/Spouse
- Parent
- Guardian
- Descendant
- Attorney of person on record
- Genealogist ID # _____

By signing below, I swear/affirm that the information above is true and correct.

Applicant Signature:

Today's Date: _____

Full Name of Decedent:

Date of Death: ____/____/____

How many copies? _____

Applicant Name, Address & Phone #:

Indicate your Relationship to the person on requested record below:

- Spouse
- Registered Domestic Partner
- Parent
- Informant listed
- Funeral Home listed
- Guardian
- Descendant
- Attorney of person on record
- Genealogist ID # _____
- None of the above (short form will be issued)

By signing below, I swear/affirm that the information above is true and correct.

Applicant Signature:

Today's Date: _____

This side to be completed by office personnel

Do not retain copies of proof provided
or note any specific numbers.

Proof of identity of applicant:

Applicant must provide one of these:

- Driver's License
- Passport
- Government issued picture I.D.

OR two of these:

- Utility bills
- Bank statements
- Vehicle registration
- Income tax return
- Personal Check w/ address
- A previously issued vital record
- Letter from government agency requesting record (DHHS, WIC)
- Department of Corrections I.D. card
- Social Security Card
- DD 214
- Hospital; birth worksheet
- License/rental agreement
- Pay stub
- W-2
- Voter Registration card
- Disability award from SSA
- Other _____

Establishing eligibility to acquire record:

- Related applicants must provide proof of lineage.
- Domestic Partners must provide proof of registration of domestic partnership
- Attorneys must provide a signed, notarized release from family
- Genealogists must provide a state-issued card

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