

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense				
	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
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Dept/Div: 05-51 Public Works Services / Winter Roads				
Pay & Benefits				
01-100 Full-time Personnel	118,703.00	121,201.00	2,498.00	2.10%
01-140 Seasonal Personnel	22,995.00	23,455.00	460.00	2.00%
01-170 Overtime	39,996.00	40,796.00	800.00	2.00%
01-201 FICA/Medicare	14,759.00	15,069.00	310.00	2.10%
01-203 Retirement	11,238.00	11,532.00	294.00	2.62%
Operations				
02-391 Cell Phone	900.00	900.00	0.00	.00%
02-392 Pager Rental	798.00	798.00	0.00	.00%
Supplies & Equipment				
04-220 Equipment	15,000.00	15,000.00	0.00	.00%
04-223 Supplies	200.00	200.00	0.00	.00%
04-510 Plowing Sanding Supplies	12,000.00	12,000.00	0.00	.00%
04-511 Salt	178,475.00	178,475.00	0.00	.00%
04-512 Sand	17,550.00	24,000.00	6,450.00	36.75%
04-513 Culvert Supplies	800.00	800.00	0.00	.00%
04-514 Calcium Chloride	8,000.00	8,000.00	0.00	.00%
Winter Roads	441,414.00	452,226.00	10,812.00	2.45%

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense				
	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
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Dept/Div: 05-51 Public Works Services / Winter Roads				
Pay & Benefits				
01-100 Full-time Personnel	118,703.00	121,201.00	2,498.00	2.10%
-Full-time compensation. See attached for breakdown. This line covers 22 weeks from November to April while winter operations are on-going.				
01-140 Seasonal Personnel	22,995.00	23,455.00	460.00	2.00%
This line covers the cost of seasonal hours. These positions assist with all winter activities.				
01-170 Overtime	39,996.00	40,796.00	800.00	2.00%
This amount represents an estimate of 1200 hours overtime for the season (22 weeks only) at the average wage rate for all employees budgeted.				
01-201 FICA/Medicare	14,759.00	15,069.00	310.00	2.10%
FICA - 6.2% Medicare 1.45%				
01-203 Retirement	11,238.00	11,532.00	294.00	2.62%
Employee Retirement Plan				
Operations				
02-391 Cell Phone	900.00	900.00	0.00	.00%
2 phones at \$75.00 per month x 12 months=\$900.00				
02-392 Pager Rental	798.00	798.00	0.00	.00%
This line covers the cost of 5 pagers for 6 months. 5 x \$15.00 = \$75.00 a month x 6 = \$450.00; 1 pager for 12 months-\$14.00 x 12 months=\$168.00; \$15.00 service charge per month-\$15.00 x 12 months=\$180.00				
Supplies & Equipment				
04-220 Equipment	15,000.00	15,000.00	0.00	.00%
This line covers the cost of equipment rentals for winter operations such as dozer and excavators for stockpiling. Dump truck rentals for snow removal.				
04-223 Supplies	200.00	200.00	0.00	.00%
This line covers the purchase of small items pertaining to winter operations. Such as gloves and mailboxes.				
04-510 Plowing Sanding Supplies	12,000.00	12,000.00	0.00	.00%
This line covers the cost of cutting edges for our plows and wings. It also covers any repairs to our plows and wings.				
04-511 Salt	178,475.00	178,475.00	0.00	.00%
This line covers the purchase of salt for winter operations. 3,025 tons at \$59.00 per ton.				
04-512 Sand	17,550.00	24,000.00	6,450.00	36.75%
This line covers the purchase of 6,000 yards at \$4.00/yard.				

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense

	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
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Dept/Div: 05-51 Public Works Services / Winter Roads CONT'D				
04-513 Culvert Supplies	800.00	800.00	0.00	.00%
This line covers the purchase of items associated with the thawing of culverts. Such items include service of the burner				
04-514 Calcium Chloride	8,000.00	8,000.00	0.00	.00%
This line covers the purchase of calcium used in de-icing operations during snow removal. We use an average of approximately 5,000 gallons at \$1.60 each=\$8,000.				
Winter Roads	441,414.00	452,226.00	10,812.00	2.45%

**TOWN OF GRAY
BUDGET REQUEST**

Version as of 2/1/2016

PROPOSED WINTER ROADS WAGES 2016-2017 BUDGET

EMPLOYEE	Pay Category	2015-2016				2016-2017			
		Hours Worked	Percentage Increase	Rate Hourly	Rate Annual	Hours Worked	Percentage Increase	New Rate Hourly	New Rate Annual
Public Works Director	Salary		2.0%		\$28,163.00		2.00%		\$28,726.00
Full-Time	Hourly	40	2.0%	\$18.96	\$16,686.00	40	2.00%	\$19.34	\$17,019.00
Full-Time	Hourly	40	2.0%	\$16.51	\$14,532.00	40	2.86%	\$16.98	\$14,948.00
Full-Time	Hourly	20	2.0%	\$18.36	\$8,078.00	20	2.00%	\$18.73	\$8,240.00
Full-Time	Hourly	40	2.0%	\$21.51	\$18,930.00	40	2.00%	\$21.94	\$19,308.00
Full-Time	Hourly	40	4.3%	\$18.36	\$16,157.00	40	2.00%	\$18.73	\$16,480.00
Full-Time	Hourly	40	14.8%	\$18.36	\$16,157.00	40	2.00%	\$18.73	\$16,480.00
Seasonal Per-Diem (average rate)	Hourly	1533	16.7%	\$15.00	\$22,995.00	1533	2.00%	\$15.30	\$23,455.00
Overtime Allowance	Hourly	1200	23.44%	\$33.33	\$39,996.00	1200	2.00%	\$34.00	\$40,796.00
Total Winter Roads Wages					<u>\$181,694.00</u>	<u>\$185,452.00</u>			

Town of Gray FY 2013-2015 Budget to Actual with FY 2016 FTYD

	Expense							
	2013 Budget	2013 Actual	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 YTD
Dept/Div: 05-51 Public Works Services / Winter Roads								
Pay & Benefits								
01-100 Full-time Personnel	95,016.00	95,014.93	98,226.00	99,194.92	114,279.00	111,412.62	118,703.00	65,021.76
01-130 Per Diem Personnel	0.00	0.00	0.00	0.00	0.00	-933.60	0.00	0.00
01-140 Seasonal Personnel	30,638.00	26,414.73	24,640.00	25,748.18	19,712.00	20,294.24	22,995.00	5,115.64
01-170 Overtime	27,845.00	36,453.54	24,000.00	38,806.16	32,400.00	42,725.29	39,996.00	11,058.80
01-201 FICA/Medicare	12,407.00	12,491.37	11,903.00	12,925.04	13,527.00	13,052.23	14,759.00	6,239.88
01-203 Retirement	8,690.00	8,494.43	8,731.00	8,775.09	10,432.00	9,252.36	11,238.00	4,762.67
Operations								
02-391 Cell Phone	1,200.00	877.22	960.00	878.00	900.00	821.01	900.00	412.65
02-392 Pager Rental	684.00	809.20	684.00	806.97	798.00	705.91	798.00	332.50
Contract Services								
Supplies & Equipment								
04-220 Equipment	9,000.00	5,452.85	9,000.00	8,330.00	10,000.00	24,096.94	15,000.00	2,726.16
04-223 Supplies	200.00	104.18	200.00	492.54	200.00	294.30	200.00	41.34
04-240 Office Supplies	0.00	0.00	0.00	0.00	0.00	122.09	0.00	0.00
04-510 Plowing Sanding Supplies	12,000.00	11,893.05	12,000.00	9,789.55	12,000.00	11,424.00	12,000.00	11,600.46
04-511 Salt	116,000.00	135,181.38	123,750.00	180,199.20	158,750.00	201,114.74	178,475.00	60,754.18
04-512 Sand	21,250.00	10,762.50	13,500.00	15,960.00	15,500.00	19,152.00	17,550.00	17,616.00
04-513 Culvert Supplies	800.00	800.00	800.00	144.55	800.00	536.98	800.00	42.47
04-514 Calcium Chloride	6,000.00	6,465.39	6,675.00	5,900.70	11,235.00	14,798.38	8,000.00	5,878.67
Winter Roads	341,730.00	351,214.77	335,069.00	407,950.90	400,533.00	468,869.49	441,414.00	191,603.18

Town of Gray FY 2017 Department Head vs Manager's Requests

	Expense		
	2016 Budget	2017 Initial	2017 Manager
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Dept/Div: 05-51 Public Works Services / Winter Roads			
Pay & Benefits			
01-100 Full-time Personnel	118,703.00	121,201.00	121,201.00
01-140 Seasonal Personnel	22,995.00	23,455.00	23,455.00
01-170 Overtime	39,996.00	40,796.00	40,796.00
01-201 FICA/Medicare	14,759.00	15,069.00	15,069.00
01-203 Retirement	11,238.00	11,532.00	11,532.00
Operations			
02-391 Cell Phone	900.00	900.00	900.00
02-392 Pager Rental	798.00	798.00	798.00
Contract Services			
Supplies & Equipment			
04-220 Equipment	15,000.00	15,000.00	15,000.00
04-223 Supplies	200.00	200.00	200.00
04-510 Plowing Sanding Supplies	12,000.00	12,000.00	12,000.00
04-511 Salt	178,475.00	178,475.00	178,475.00
04-512 Sand	17,550.00	24,000.00	24,000.00
04-513 Culvert Supplies	800.00	800.00	800.00
04-514 Calcium Chloride	8,000.00	8,000.00	8,000.00
Winter Roads	441,414.00	452,226.00	452,226.00

Town of Gray FY 2017 Town Manager's Proposed Budget

	Expense			
	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
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Dept/Div: 05-52 Public Works Services / Summer Roads				
Pay & Benefits				
01-100 Full-time Personnel	163,020.00	166,458.00	3,438.00	2.11%
01-140 Seasonal Personnel	10,650.00	10,863.00	213.00	2.00%
01-170 Overtime	1,620.00	1,653.00	33.00	2.04%
01-201 FICA/Medicare	14,316.00	14,624.00	308.00	2.15%
01-203 Retirement	11,851.00	12,183.00	332.00	2.80%
Operations				
02-101 Memberships/Dues	440.00	0.00	-440.00	-100.00%
02-150 Personnel Development	250.00	570.00	320.00	128.00%
02-152 Physicals/Innoculations	650.00	800.00	150.00	23.08%
02-380 Radio Maintenance	500.00	500.00	0.00	.00%
02-500 Mileage & Tolls Reimbursement	0.00	120.00	120.00	100.00%
02-603 Gravel Crushing	12,000.00	12,000.00	0.00	.00%
02-604 Road Striping & Crosswalks	48,550.00	48,550.00	0.00	.00%
Contract Services				
03-751 Engineering Service	8,100.00	8,000.00	-100.00	-1.23%
Supplies & Equipment				
04-392 Equipment Rental	15,000.00	15,000.00	0.00	.00%
04-513 Culvert Supplies	10,000.00	10,000.00	0.00	.00%
04-516 Trees	11,000.00	11,000.00	0.00	.00%
04-517 Street Repair	30,000.00	30,000.00	0.00	.00%
04-518 Bridges & Guardrails	6,000.00	11,994.00	5,994.00	99.90%
04-519 Dust Control	3,560.00	2,880.00	-680.00	-19.10%
04-520 Bank Run Gravel	500.00	500.00	0.00	.00%
04-521 Signs	4,500.00	4,500.00	0.00	.00%
04-522 Summer Hand Tools	400.00	400.00	0.00	.00%
Summer Roads	352,907.00	362,595.00	9,688.00	2.75%

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense

	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 05-52 Public Works Services / Summer Roads				
Pay & Benefits				
01-100 Full-time Personnel	163,020.00	166,458.00	3,438.00	2.11%
This line covers the full-time payroll for 7 employees. This line covers 30 weeks in which summer maintenance operations are done.				
01-140 Seasonal Personnel	10,650.00	10,863.00	213.00	2.00%
01-170 Overtime	1,620.00	1,653.00	33.00	2.04%
This line covers overtime call-outs in summer for things such as downed trees and flooded roadways.				
01-201 FICA/Medicare	14,316.00	14,624.00	308.00	2.15%
FICA - 6.2% Medicare 1.45%				
01-203 Retirement	11,851.00	12,183.00	332.00	2.80%
Employee Retirement Plan				
Operations				
02-101 Memberships/Dues	440.00	0.00	-440.00	-100.00%
02-150 Personnel Development	250.00	570.00	320.00	128.00%
Outside personnel development/safety training as required for DOL and per internal policy; Training (12 to 16 sessions a year) 16 x \$20.00=\$320.00 (moved from MemberDues)				
02-152 Physicals/Innoculations	650.00	800.00	150.00	23.08%
This line covers the cost of drug testing required by the Federal Transportation Act. Any C.D.L. Operator has to be in a drug testing program				
02-380 Radio Maintenance	500.00	500.00	0.00	.00%
This line covers the repair and maintenance of 20 Public Works Radios. Upgrades and frequency changes are needed.				
02-500 Mileage & Tolls Reimbursement	0.00	120.00	120.00	100.00%
This line covers the cost of our Transpass \$10.00/month x 12 = \$120.00 (moved from MemberDues)				
02-603 Gravel Crushing	12,000.00	12,000.00	0.00	.00%
This line covers the purchase of crush gravel-1,200 yards at \$10.00/yard=\$12,000				
02-604 Road Striping & Crosswalks	48,550.00	48,550.00	0.00	.00%
This line covers the cost of line striping. We paint most of our hot top ways and Gray Village annually.				
Contract Services				
03-751 Engineering Service	8,100.00	8,000.00	-100.00	-1.23%
This line covers the cost of any minor engineering services we would require.				
Supplies & Equipment				

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense

	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 05-52 Public Works Services / Summer Roads CONT'D				
04-392 Equipment Rental	15,000.00	15,000.00	0.00	.00%
This line covers the cost of equipment rental not in our inventory. Rental rates have increased.				
04-513 Culvert Supplies	10,000.00	10,000.00	0.00	.00%
This line covers the purchase of culverts for road repair \$6,000; Catch basins cleaned every year-\$4,000				
04-516 Trees	11,000.00	11,000.00	0.00	.00%
This line covers the cost of tree removal that the staff can not handle. These trees are in our right of way and must be removed; proposed additional tree work needed Town-wide.				
04-517 Street Repair	30,000.00	30,000.00	0.00	.00%
This line covers the purchase of cold patch to patch pot holes.				
04-518 Bridges & Guardrails	6,000.00	11,994.00	5,994.00	99.90%
This line covers the cost to replace guardrail. We plan on replacing 1,170 feet this budget season. 1,170' at \$10.251/foot=\$11,994				
04-519 Dust Control	3,560.00	2,880.00	-680.00	-19.10%
This line covers the cost of calcium application to our gravel roads to prevent dust and save aggregate. We use an average of approximately 1,800 gallons at \$1.60 each=\$2,880				
04-520 Bank Run Gravel	500.00	500.00	0.00	.00%
This line covers the purchase of bank run gravel. Bank run gravel is mainly used in filling large washouts. We average 200 yards a year. 133.33 yards at \$3.75 per yard=\$500.00.				
04-521 Signs	4,500.00	4,500.00	0.00	.00%
This line covers the cost of sign replacement on our roadways. Both theft and regular maintenance drive these costs.				
04-522 Summer Hand Tools	400.00	400.00	0.00	.00%
This line covers the cost to replace small hand tools. Such as shovels				
Summer Roads	352,907.00	362,595.00	9,688.00	2.75%

**TOWN OF GRAY
BUDGET REQUEST**

Version as of 2/1/2016

PROPOSED SUMMER ROADS WAGES 2016-2017 BUDGET

EMPLOYEE	Pay Category	2015-2016				2016-2017			
		Hours Worked	Percentage Increase	Rate Hourly	Rate Annual	Hours Worked	Percentage Increase	New Rate Hourly	New Rate Annual
Public Works Director	Salary		2.0%		\$39,555.00		2.00%		\$40,346.00
Full-Time	Hourly	40	2.0%	\$18.96	\$22,754.00	40	2.00%	\$19.34	\$23,209.00
Full-Time	Hourly	40	2.0%	\$16.51	\$19,817.00	40	2.87%	\$16.98	\$20,385.00
Full-Time	Hourly	20	2.0%	\$18.36	\$11,016.00	20	2.00%	\$18.73	\$11,236.00
Full-Time	Hourly	40	2.0%	\$21.51	\$25,814.00	40	2.00%	\$21.94	\$26,330.00
Full-Time	Hourly	40	4.3%	\$18.36	\$22,032.00	40	2.00%	\$18.73	\$22,476.00
Full-Time	Hourly	40	14.8%	\$18.36	\$22,032.00	40	2.00%	\$18.73	\$22,476.00
Seasonal Per-Diem (average rate)	Hourly	750	0.85%	\$14.20	\$10,650.00	750	2.00%	\$14.48	\$10,863.00
Overtime Allowance	Hourly	60	0.00%	\$27.00	\$1,620.00	60	2.00%	\$27.54	\$1,653.00
Total Summer Roads Wages					<u>\$175,290.00</u>	<u>\$178,974.00</u>			

Town of Gray FY 2013-2015 Budget to Actual with FY 2016 FTYD

	Expense							
	2013 Budget	2013 Actual	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 YTD
Dept/Div: 05-52 Public Works Services / Summer Roads								
Pay & Benefits								
01-100 Full-time Personnel	131,855.00	130,663.56	135,052.00	139,554.29	156,958.00	156,816.16	163,020.00	95,135.67
01-140 Seasonal Personnel	17,765.00	4,787.25	14,080.00	12,195.99	10,560.00	8,967.32	10,650.00	1,049.86
01-170 Overtime	1,589.00	1,321.89	1,510.00	1,699.58	1,620.00	1,533.94	1,620.00	312.37
01-201 FICA/Medicare	12,291.00	10,610.18	12,275.00	12,409.88	13,807.00	12,686.12	14,316.00	8,359.17
01-203 Retirement	9,462.00	9,229.71	9,810.00	9,596.56	11,341.00	10,048.89	11,851.00	7,169.06
Operations								
02-101 Memberships/Dues	1,000.00	415.18	940.00	591.70	440.00	421.00	440.00	150.30
02-150 Personnel Development	0.00	0.00	0.00	0.00	500.00	237.52	250.00	0.00
02-152 Physicals/Innoculations	650.00	1,007.00	650.00	450.50	650.00	891.00	650.00	506.00
02-380 Radio Maintenance	750.00	0.00	500.00	475.29	500.00	279.50	500.00	0.00
02-500 Mileage & Tolls Reimbursement	0.00	0.00	0.00	0.00	0.00	34.85	0.00	18.20
02-603 Gravel Crushing	10,000.00	8,943.00	12,000.00	2,859.00	12,000.00	13,747.00	12,000.00	4,137.00
02-604 Road Striping & Crosswalks	22,500.00	22,028.66	48,550.00	46,070.15	48,550.00	32,270.66	48,550.00	46,473.40
Contract Services								
03-751 Engineering Service	5,000.00	3,520.85	17,000.00	14,440.86	17,000.00	9,614.10	8,100.00	10,482.69
Supplies & Equipment								
04-392 Equipment Rental	9,000.00	4,743.50	10,000.00	12,795.00	12,000.00	11,412.14	15,000.00	12,465.00
04-513 Culvert Supplies	4,000.00	4,189.79	10,000.00	8,942.57	10,000.00	9,830.27	10,000.00	9,898.45
04-516 Trees	5,500.00	6,155.50	5,500.00	6,001.21	11,000.00	18,628.75	11,000.00	8,840.00
04-517 Street Repair	3,000.00	4,674.94	10,000.00	14,444.09	10,000.00	27,219.55	30,000.00	16,536.81
04-518 Bridges & Guardrails	6,000.00	6,000.00	6,000.00	0.00	6,000.00	8,445.49	6,000.00	4,571.00
04-519 Dust Control	6,000.00	9,983.50	6,675.00	3,375.00	6,675.00	69.99	3,560.00	0.00
04-520 Bank Run Gravel	500.00	1,000.87	500.00	226.00	500.00	112.00	500.00	2,040.00
04-521 Signs	4,000.00	4,410.53	5,000.00	6,110.14	5,000.00	5,023.82	4,500.00	3,382.08
04-522 Summer Hand Tools	400.00	311.31	400.00	537.81	400.00	561.39	400.00	159.88
Summer Roads	251,262.00	233,997.22	306,442.00	292,775.62	335,501.00	328,851.46	352,907.00	231,686.94

Town of Gray FY 2017 Department Head vs Manager's Requests

	Expense		
	2016 Budget	2017 Initial	2017 Manager
Dept/Div: 05-52 Public Works Services / Summer Roads			
Pay & Benefits			
01-100 Full-time Personnel	163,020.00	166,458.00	166,458.00
01-140 Seasonal Personnel	10,650.00	10,863.00	10,863.00
01-170 Overtime	1,620.00	1,653.00	1,653.00
01-201 FICA/Medicare	14,316.00	14,624.00	14,624.00
01-203 Retirement	11,851.00	12,183.00	12,183.00
Operations			
02-101 Memberships/Dues	440.00	0.00	0.00
02-150 Personnel Development	250.00	570.00	570.00
02-152 Physicals/Innoculations	650.00	800.00	800.00
02-380 Radio Maintenance	500.00	500.00	500.00
02-500 Mileage & Tolls Reimbursement	0.00	120.00	120.00
02-603 Gravel Crushing	12,000.00	12,000.00	12,000.00
02-604 Road Striping & Crosswalks	48,550.00	48,550.00	48,550.00
Contract Services			
03-751 Engineering Service	8,100.00	8,100.00	8,000.00
Supplies & Equipment			
04-392 Equipment Rental	15,000.00	15,000.00	15,000.00
04-513 Culvert Supplies	10,000.00	10,000.00	10,000.00
04-516 Trees	11,000.00	11,000.00	11,000.00
04-517 Street Repair	30,000.00	30,000.00	30,000.00
04-518 Bridges & Guardrails	6,000.00	11,994.00	11,994.00
04-519 Dust Control	3,560.00	2,880.00	2,880.00
04-520 Bank Run Gravel	500.00	500.00	500.00
04-521 Signs	4,500.00	4,500.00	4,500.00
04-522 Summer Hand Tools	400.00	400.00	400.00
Summer Roads	352,907.00	362,695.00	362,595.00

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense				
	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
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Dept/Div: 05-54 Public Works Services / Garage				
Pay & Benefits				
01-100 Full-time Personnel	86,116.00	90,032.00	3,916.00	4.55%
01-170 Overtime	450.00	350.00	-100.00	-22.22%
01-201 FICA/Medicare	7,020.00	7,340.00	320.00	4.56%
01-203 Retirement	5,194.00	5,569.00	375.00	7.22%
Operations				
02-390 Telephone	1,080.00	1,080.00	0.00	.00%
02-393 Internet	900.00	900.00	0.00	.00%
02-501 Electricity	12,000.00	12,000.00	0.00	.00%
02-506 Water	780.00	850.00	70.00	8.97%
02-515 Vehicle Gas/Diesel	36,583.00	38,185.00	1,602.00	4.38%
02-602 Body Work	8,450.00	7,500.00	-950.00	-11.24%
02-661 Holding Tank Pumping	1,680.00	2,100.00	420.00	25.00%
02-802 Heating Fuel	10,365.00	13,170.00	2,805.00	27.06%
Contract Services				
03-750 Security	360.00	360.00	0.00	.00%
Supplies & Equipment				
04-222 Uniforms	8,200.00	8,200.00	0.00	.00%
04-226 Safety Shoes	1,925.00	1,925.00	0.00	.00%
04-240 Office Supplies	750.00	750.00	0.00	.00%
04-391 Equipment Repair	2,500.00	2,500.00	0.00	.00%
04-392 Equipment Rental	250.00	250.00	0.00	.00%
04-523 Parts/Repairs	80,000.00	80,000.00	0.00	.00%
04-524 Mechanic Supplies	5,500.00	5,500.00	0.00	.00%
04-525 Lubricants/Oil	7,500.00	5,000.00	-2,500.00	-33.33%
04-621 Copiers/Copies	100.00	0.00	-100.00	-100.00%
Garage	277,703.00	283,561.00	5,858.00	2.11%

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense

	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 05-54 Public Works Services / Garage				
Pay & Benefits				
01-100 Full-time Personnel	86,116.00	90,032.00	3,916.00	4.55%
Please refer to the attached spreadsheet.				
01-170 Overtime	450.00	350.00	-100.00	-22.22%
This line covers overtime for 2 mechanics. Please refer to the attached spreadsheet.				
01-201 FICA/Medicare	7,020.00	7,340.00	320.00	4.56%
FICA - 6.2% Medicare 1.45%				
01-203 Retirement	5,194.00	5,569.00	375.00	7.22%
Employee Retirement Plan				
Operations				
02-390 Telephone	1,080.00	1,080.00	0.00	.00%
This line covers the cost of 2 phone lines into the Town Garage. One line for the main phone and one for the fax machine. \$90.00/month x 12=\$1,080				
02-393 Internet	900.00	900.00	0.00	.00%
Increased internet speed required as more products and services provided to and provided by the Town are online. Estimated \$75/month x 12 months=\$900				
02-501 Electricity	12,000.00	12,000.00	0.00	.00%
This line covers the cost of electricity at the garage and associated buildings. Estimated \$1,000.00 per month.				
02-506 Water	780.00	850.00	70.00	8.97%
This line covers the cost of water at the town garage.				
02-515 Vehicle Gas/Diesel	36,583.00	38,185.00	1,602.00	4.38%
Diesel 13,500 ga at \$2.29/gallon=\$32,252 and Gas 2,600 ga at \$2.282/gallon=\$5,933				
02-602 Body Work	8,450.00	7,500.00	-950.00	-11.24%
This line covers the bodywork that can not be done in-house because of OSHA Standards. Dump truck paint-\$5,000; Dump truck paint-\$2,500				
02-661 Holding Tank Pumping	1,680.00	2,100.00	420.00	25.00%
This line covers the cost of pumping and disposal of materials from the holding tank at the town garage. Depending on the number of weather events the system has to be pumped 4 to 6 times. 5 pumps at \$420.00 = \$2,100				
02-802 Heating Fuel	10,365.00	13,170.00	2,805.00	27.06%
500 ga-#2 Oil x \$2.449/gallon=\$1,225 & 5,000 ga-diesel x \$2.389/gallon=\$11,945. Using clear diesel in the tank instead of #2 oil because it was congealing in the tank and lines causing big issues.				

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense				
	2016	2017	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
	Budget	Manager		
Dept/Div: 05-54 Public Works Services / Garage CONT'D				
Contract Services				
03-750 Security	360.00	360.00	0.00	.00%
This line covers the cost of the security system being serviced.				
Supplies & Equipment				
04-222 Uniforms	8,200.00	8,200.00	0.00	.00%
This line covers the cost of uniform rentals for 3 Mechanics and 8 Public Works employees.				
04-226 Safety Shoes	1,925.00	1,925.00	0.00	.00%
This line covers the cost of safety shoes for 3 mechanics and 8 Public Works Employees. The average price is \$175 per pair.				
04-240 Office Supplies	750.00	750.00	0.00	.00%
This line covers the cost of office supplies. This line covers supplies supporting the computer				
04-391 Equipment Repair	2,500.00	2,500.00	0.00	.00%
This line covers the cost of repair and replacement of tools in the garage. Such items as hydraulic jack repair.				
04-392 Equipment Rental	250.00	250.00	0.00	.00%
This line covers the rental of small equipment not owned by the town.				
04-523 Parts/Repairs	80,000.00	80,000.00	0.00	.00%
This line covers the cost of parts and repairs, including those not able to be performed by our mechanic.				
04-524 Mechanic Supplies	5,500.00	5,500.00	0.00	.00%
This line covers the cost of supplies in the garage such as welding rods, oxygen, acteylene.				
04-525 Lubricants/Oil	7,500.00	5,000.00	-2,500.00	-33.33%
This line covers the cost of purchasing all of our petroleum based products. Contracted with a new supplier in FY 2016.				
04-621 Copiers/Copies	100.00	0.00	-100.00	-100.00%
Copier in the Public Works Director's office has been expensed through the Office Suplies line.				
Garage	277,703.00	283,561.00	5,858.00	2.11%

**TOWN OF GRAY
BUDGET REQUEST**

Version as of 2/1/2016

PROPOSED GARAGE WAGES 2016-2017 BUDGET

EMPLOYEE	Pay Category	2015-2016				2016-2017			
		Hours Worked	Percentage Increase	Rate Hourly	Rate Annual	Hours Worked	Percentage Increase	New Rate Hourly	New Rate Annual
Full-Time Mechanic	Hourly	40	2.0%	\$22.84	\$47,501.00	40	2.00%	\$23.30	\$48,451.00
Full-Time	Hourly	20	2.0%	\$18.36	\$19,097.00	20	2.00%	\$18.73	\$19,479.00
Administrative Assistant-FT	Hourly	13	2.0%	\$16.32	\$11,032.00	13	21.88%	\$19.89	\$13,446.00
Mechanic-FT	Hourly	10	2.0%	\$16.32	\$8,486.00	10	2.00%	\$16.65	\$8,656.00
Overtime Allowance	Hourly	15	0.0%	\$30.00	\$450.00	10	-22.22%	\$35.00	\$350.00
Total Garage Wages					<u>\$86,566.00</u>	<u>\$90,382.00</u>			

Town of Gray FY 2013-2015 Budget to Actual with FY 2016 FTYD

Expense

	2013 Budget	2013 Actual	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 YTD
Dept/Div: 05-54 Public Works Services / Garage								
Pay & Benefits								
01-100 Full-time Personnel	80,308.00	80,536.26	82,231.00	76,202.49	84,428.00	76,779.49	86,116.00	42,261.46
01-170 Overtime	3,119.00	56.25	1,756.00	111.55	450.00	54.00	450.00	64.63
01-201 FICA/Medicare	6,765.00	6,138.56	6,810.00	5,850.22	6,883.00	6,015.81	7,020.00	3,563.68
01-203 Retirement	5,006.00	4,316.93	5,039.00	3,907.98	5,100.00	3,878.60	5,194.00	2,401.95
Operations								
02-250 Postage	0.00	91.17	25.00	269.77	0.00	60.12	0.00	0.00
02-390 Telephone	1,000.00	1,033.46	1,464.00	1,061.90	1,080.00	1,090.38	1,080.00	544.42
02-393 Internet	0.00	0.00	0.00	0.00	0.00	500.38	900.00	450.00
02-501 Electricity	10,000.00	10,420.35	10,000.00	10,696.32	11,000.00	10,932.63	12,000.00	6,145.11
02-506 Water	750.00	779.03	750.00	760.74	750.00	899.13	780.00	560.46
02-508 Salt Sand Electricity	1,200.00	894.62	1,000.00	776.98	0.00	0.00	0.00	0.00
02-515 Vehicle Gas/Diesel	54,100.00	51,312.14	67,000.00	61,697.14	67,000.00	60,525.96	36,583.00	24,104.71
02-602 Body Work	2,500.00	104.61	2,500.00	1,415.34	2,500.00	118.15	8,450.00	6,000.00
02-661 Holding Tank Pumping	1,500.00	1,822.81	1,680.00	2,100.00	1,680.00	1,260.00	1,680.00	1,680.00
02-802 Heating Fuel	17,280.00	15,252.16	17,000.00	16,632.71	15,900.00	16,728.21	10,365.00	6,030.85
Contract Services								
03-750 Security	360.00	204.00	360.00	348.00	360.00	348.00	360.00	261.00
Supplies & Equipment								
04-222 Uniforms	6,000.00	4,954.42	6,300.00	5,480.22	8,190.00	5,478.68	8,200.00	2,730.29
04-226 Safety Shoes	1,350.00	974.70	1,500.00	950.68	1,650.00	1,213.84	1,925.00	1,154.78
04-240 Office Supplies	500.00	734.79	750.00	705.46	750.00	1,187.88	750.00	287.74
04-391 Equipment Repair	2,000.00	2,470.77	2,500.00	7,967.81	2,500.00	0.00	2,500.00	2,631.18
04-392 Equipment Rental	250.00	0.00	250.00	0.00	250.00	0.00	250.00	44.09
04-523 Parts/Repairs	83,000.00	81,156.10	83,000.00	61,781.59	83,000.00	78,914.14	80,000.00	34,005.90
04-524 Mechanic Supplies	5,500.00	5,577.64	5,500.00	3,178.25	5,500.00	4,465.54	5,500.00	4,933.86
04-525 Lubricants/Oil	7,000.00	6,865.78	7,500.00	3,908.69	7,500.00	3,876.57	7,500.00	2,713.32

Town of Gray FY 2013-2015 Budget to Actual with FY 2016 FTYD

Expense

	2013 Budget	2013 Actual	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 YTD
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Dept/Div: 05-54 Public Works Services / Garage CONT'D								
04-621 Copiers/Copies	100.00	109.99	0.00	0.00	0.00	0.00	100.00	0.00
Garage	289,588.00	275,806.54	304,915.00	265,803.84	306,471.00	274,327.51	277,703.00	142,569.43

Town of Gray FY 2017 Department Head vs Manager's Requests

	Expense		
	2016 Budget	2017 Initial	2017 Manager
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Dept/Div: 05-54 Public Works Services / Garage			
Pay & Benefits			
01-100 Full-time Personnel	86,116.00	90,032.00	90,032.00
01-170 Overtime	450.00	350.00	350.00
01-201 FICA/Medicare	7,020.00	7,340.00	7,340.00
01-203 Retirement	5,194.00	5,569.00	5,569.00
Operations			
02-390 Telephone	1,080.00	1,080.00	1,080.00
02-393 Internet	900.00	900.00	900.00
02-501 Electricity	12,000.00	12,000.00	12,000.00
02-506 Water	780.00	850.00	850.00
02-515 Vehicle Gas/Diesel	36,583.00	38,185.00	38,185.00
02-602 Body Work	8,450.00	7,500.00	7,500.00
02-661 Holding Tank Pumping	1,680.00	2,100.00	2,100.00
02-802 Heating Fuel	10,365.00	13,170.00	13,170.00
Contract Services			
03-750 Security	360.00	360.00	360.00
Supplies & Equipment			
04-222 Uniforms	8,200.00	8,200.00	8,200.00
04-226 Safety Shoes	1,925.00	1,925.00	1,925.00
04-240 Office Supplies	750.00	750.00	750.00
04-391 Equipment Repair	2,500.00	2,500.00	2,500.00
04-392 Equipment Rental	250.00	250.00	250.00
04-523 Parts/Repairs	80,000.00	80,000.00	80,000.00
04-524 Mechanic Supplies	5,500.00	5,500.00	5,500.00
04-525 Lubricants/Oil	7,500.00	5,000.00	5,000.00
04-621 Copiers/Copies	100.00	0.00	0.00
Garage	277,703.00	283,561.00	283,561.00

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense

	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
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Dept/Div: 04-43 Public Safety Services / Utilities				
Operations				
02-850 Street Lights	27,500.00	27,500.00	0.00	.00%
02-851 Traffic Lights	2,300.00	2,300.00	0.00	.00%
02-852 Traffic Lights Maintenance	5,500.00	5,500.00	0.00	.00%
02-860 Hydrants	138,384.00	138,384.00	0.00	.00%
Utilities	173,684.00	173,684.00	0.00	.00%

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense

	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
Dept/Div: 04-43 Public Safety Services / Utilities				
Operations				
02-850 Street Lights	27,500.00	27,500.00	0.00	.00%
This line cover the cost of street light rental from Central Maine Power. 5 street lights-4 on the Clark Block and 1 on Totten Road.				
02-851 Traffic Lights	2,300.00	2,300.00	0.00	.00%
5 signals at \$460.00 per year=\$2,300				
02-852 Traffic Lights Maintenance	5,500.00	5,500.00	0.00	.00%
5 signals at \$1,100 each=\$5,500				
02-860 Hydrants	138,384.00	138,384.00	0.00	.00%
\$11,532 each month=\$138,384				
Utilities	173,684.00	173,684.00	0.00	.00%

Town of Gray FY 2013-2015 Budget to Actual with FY 2016 FTYD

Expense

	2013 Budget	2013 Actual	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 YTD
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Dept/Div: 04-43 Public Safety Services / Utilities								
Operations								
02-850 Street Lights	25,000.00	22,850.72	27,500.00	25,824.20	27,500.00	25,510.50	27,500.00	16,120.62
02-851 Traffic Lights	2,575.00	1,894.28	2,000.00	2,022.47	2,000.00	1,995.11	2,300.00	1,215.69
02-852 Traffic Lights Maintenance	6,500.00	2,889.20	5,500.00	4,404.95	5,500.00	8,025.15	5,500.00	1,365.00
02-860 Hydrants	137,664.00	137,664.00	137,664.00	137,664.00	137,664.00	138,264.00	138,384.00	69,192.00
Utilities	171,739.00	165,298.20	172,664.00	169,915.62	172,664.00	173,794.76	173,684.00	87,893.31

Town of Gray FY 2017 Department Head vs Manager's Requests

Expense

	2016 Budget	2017 Initial	2017 Manager
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Dept/Div: 04-43 Public Safety Services / Utilities			
Operations			
02-850 Street Lights	27,500.00	27,500.00	27,500.00
02-851 Traffic Lights	2,300.00	2,300.00	2,300.00
02-852 Traffic Lights Maintenance	5,500.00	5,500.00	5,500.00
02-860 Hydrants	138,384.00	138,384.00	138,384.00
Utilities	173,684.00	173,684.00	173,684.00

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense

	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
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Dept/Div: 05-53 Public Works Services / Additional Roadwork				
Contract Services				
03-691 Plowing/Sanding Private Roads	116,069.00	117,580.00	1,511.00	1.30%
03-692 Interlocal-Town of Windham	1,645.00	1,645.00	0.00	.00%
Additional Roadwork	117,714.00	119,225.00	1,511.00	1.28%

Town of Gray FY 2017 Town Manager's Proposed Budget

Expense				
	2016 Budget	2017 Manager	Man Req vs" Curr Bud Change \$	Man Req vs Curr Bud Change %
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Dept/Div: 05-53 Public Works Services / Additional Roadwork				
Contract Services				
03-691 Plowing/Sanding Private Roads	116,069.00	117,580.00	1,511.00	1.30%
No contracts awarded for FY 2017 as of 2-1-16				
03-692 Interlocal-Town of Windham	1,645.00	1,645.00	0.00	.00%
No agreement for FY 2017 as of 2-1-16.				
Additional Roadwork	117,714.00	119,225.00	1,511.00	1.28%

Town of Gray FY 2013-2015 Budget to Actual with FY 2016 FTYD

Expense

	2013 Budget	2013 Actual	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 YTD
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Dept/Div: 05-53 Public Works Services / Additional Roadwork								
Contract Services								
03-691 Plowing/Sanding Private Roads	97,744.00	94,186.45	98,895.00	100,463.40	106,997.00	108,878.05	116,069.00	47,031.84
03-692 Interlocal-Town of Windham	844.00	1,504.75	1,550.00	1,549.76	1,597.00	1,596.62	1,645.00	0.00
Additional Roadwork	98,588.00	95,691.20	100,445.00	102,013.16	108,594.00	110,474.67	117,714.00	47,031.84

Town of Gray FY 2017 Department Head vs Manager's Requests

Expense

	2016 Budget	2017 Initial	2017 Manager
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Dept/Div: 05-53 Public Works Services / Additional Roadwork			
Contract Services			
03-691 Plowing/Sanding Private Roads	116,069.00	117,580.00	117,580.00
03-692 Interlocal-Town of Windham	1,645.00	1,645.00	1,645.00
Additional Roadwork	117,714.00	119,225.00	119,225.00