



COMPREHENSIVE PLAN STEERING COMMITTEE APPLICATION TOWN OF GRAY MAINE

For Office Use Only

Date Received: _____

Received by: _____

INTRODUCTION

The Comprehensive Plan is arguably the most influential long-term visioning documents for any municipality. As the Town's "blueprint" for the next 10 to 20 years, it provides policy guidance for a host of elements including directing where future residential and commercial development will occur. Despite the effort and countless details necessary to develop such an encompassing Plan, many residents find it rewarding to be an integral player in a collaborative effort to shape the future of their Town.

The Gray Town Council has identified a new Comprehensive Plan as one of their top priorities. The existing Plan is 15+ years old and was written before the Rt. 26 By-pass around the Village. At this time, the Council is asking that Gray residents who may be interested in serving on the Comprehensive Plan Steering Committee (CPSC) fill out this application.

The Council envisions a 9 to 11 person "core" CPSC, and two alternates. The hope is that interested parties who cannot commit to the full undertaking can be a Contributing CPSC member for specific elements of the Plan. The anticipated role of a Contributing CPSC member is to actively participate in one or more aspects of the Plan that they may be more interested in.

If at all possible, the Town would very much like to have core CPSC members commit to monthly meetings over the 12 to 18 months that we expect it will take to complete the project. Core CPSC members should be aware that in some instances, the entire Comp Plan process can take up to 2 years to complete but the Town fully intends to complete it within 18 months.

There is a well understood recognition that the Town will need both Contributing and Core CPSC members to finish the Plan. *We want and need your participation to get this done!*

The Town requests that all interested residents fill out the application regardless of the time commitment you may be willing to make. If you are considering volunteering for the Comp Plan effort, you should be aware that the Council is committed to the following objectives.

1. Ensuring that the CPSC has the necessary professional resources and support including, as needed, an experienced facilitator.
2. Core CPSC members should represent the full spectrum of Town including geographically, demographics, priorities, and values.
3. The project will involve extensive public outreach designed to ensure policies in Plan represent the majority of Gray residents, property owners, and businesses.
4. A definitive timeline and meeting schedule to complete the new Plan.
5. While all CPSC members will be asked to review and comment on drafts of language to be included in the Plan, virtually all of the writing will be done by consultants and/or Town staff.

The Town Council intends to have the composition of the CPSC mirror Gray's population in as many aspects as possible including age distribution. Based on 2016 data, Gray's population was 7,988.

The age distribution of the Town of Gray is the following:

<u>Years of age</u>	<u># of persons</u>	<u>Percentage of Town Population</u>
<5	662	8%
5 to 17	1,355	17%
18-29	1,020	13%
30-44	1,603	20%
45-64	2,299	29%
65-79	900	11%
80+	149	2%

The question below regarding your age bracket is intended to allow the Council to maximize the CPSC composition reflect the Town.

The Gray Town Council requests that you fill out the pdf application below and ensure that it is sent back to the Town by **4pm on Thursday, May 16th** via either:

- **Email:** dcabana@graymaine.org
- **Mail:** CPSC Application
Deborah Cabana
24 Main Street
Gray, ME 04039
- **Hand Delivered**

If you prefer: a fillable word document can be downloaded by selecting this link:

www.graymaine.org/home/home/files/comprehensive-plan-steering-committee-application

The Council intends to review the applications during April and the Town staff will keep you apprised of the status of forming the Committee. The Council hopes to set the first CPSC meeting in mid to late May.

Name		E-Mail Address	
Street Address		City/State/Zip	
Daytime Phone Number			

The CPSC application has been divided into five parts with an introductory explanation for each part to help you better understand the reasoning behind the questions. Please check all boxes that apply:

A.) TIME COMMITMENT AND ROLE

Most Comp Plans take 12 to 24 months to complete. While the Town has "front-loaded" some of the basic inventory chapters, the undertaking will necessitate monthly meetings. It is conceivable that addressing particularly challenging aspects of the Plan, such as the future land use map, may necessitate meetings every few weeks; the objective is to work with what works for CPSC members.

In order to maximize stability and consistency throughout the project, the Town is optimistic that core CPSC members are willing to commit to the monthly meetings for the 12 to 24 month period. Contributing CPSC members are envisioned to participate for the elements that they wish to be part of. Town staff/consultants will keep Contributing CPSC members apprised of which meetings they should attend to provide input on the specific topic(s). More complex topics, such as future land use, will likely take several meetings.

Meetings can work around the availability of CPSC members but it is noteworthy that Council meetings are most commonly on Tuesday's and the Planning Board meets on Thursday's. If it worked with CPSC members, Monday's or Wednesday's might work best. Most Town committee meetings of this nature begin at 6:00. The typical duration is envisioned to be two hours or less as productivity often declines with longer meetings.

Are you willing to be a Core CPSC member recognizing the commitment?

Are you willing to be a Contributing CPSC member?

If you are willing to be a Core CPSC member, would you consider being Chair or taking a leading/point role for a sub-committee of the CPSC such as helping with public input?

If you are willing to consider being Chair or take a leading/point role, please summarize your most relevant experiences with this role below:

B.) TRAITS

The Town is committed to maximizing the full-spectrum representation of Gray residents, particularly for the Core CPSC. Even for Contributing CPSC members, however, the goal is the same; to ensure that we are hearing from and listening to as many perspectives as possible to enable well-informed policy decisions to be embedded in the Plan.

As such, the objective is to have each Core CPSC member bring as many traits as possible.

Please check off any and all traits that you believe you can bring to the table as either a Core or Contributing CPSC member:

<input type="checkbox"/>	Adult taking care of one or more parents	<input type="checkbox"/>	Planning Board representative (past or present)
<input type="checkbox"/>	Small business; ideally locally owned/operated	<input type="checkbox"/>	Parent of current student at SAD #15; please check: <input type="checkbox"/> High School <input type="checkbox"/> Middle School <input type="checkbox"/> Elementary School
<input type="checkbox"/>	Contractor/Developer/Trades	<input type="checkbox"/>	Parent of high school child that went to Gray/NG schools from onset
<input type="checkbox"/>	Gravel pit representative	<input type="checkbox"/>	Progressive technological knowledge for telecommunications
<input type="checkbox"/>	Gray Water District representative (past or present)	<input type="checkbox"/>	Recreational advocate with local knowledge
<input type="checkbox"/>	Historical knowledge of the Town representative i.e. GHS	<input type="checkbox"/>	Real estate professional experience
<input type="checkbox"/>	High school student native to Gray	<input type="checkbox"/>	Single parent
<input type="checkbox"/>	Professional experience in appraising or assessing	<input type="checkbox"/>	Senior citizen familiar with services and activities available in Town/area
<input type="checkbox"/>	New resident and/near retirement	<input type="checkbox"/>	Staff member(s) representing appropriate departments- Non-voting
<input type="checkbox"/>	New to the area resident with child in school	<input type="checkbox"/>	Teacher and/or person familiar with SAD budgeting/operations
<input type="checkbox"/>	Private road issues familiarity	<input type="checkbox"/>	Veteran

We have done our level best to identify qualities that we believe are helpful to have well-rounded representation on the CPSC. In the event that we have missed some and you have other characteristics, traits, or experience that is relevant to the CPSC, please **provide a summary below:**

C.) DEMOGRAPHICS

As explained in the introduction, the Town would like to mirror this age distribution to the maximum extent practicable with the CPSC. **Please check the appropriate bracket that identifies your age below:**

<input type="checkbox"/>	5 to 17	<input type="checkbox"/>	45 to 64
<input type="checkbox"/>	18 to 29	<input type="checkbox"/>	65-79
<input type="checkbox"/>	30 to 44	<input type="checkbox"/>	80+

D.) NETWORKING

In addition to the extensive public input opportunities that will be part of the project, the Town's objective is to dovetail this public input with CPSC members at the monthly meetings. In order to cast as large a net as possible, the goal is that each CPSC member will proactively solicit input regarding particularly substantive policy direction from friends, business acquaintances, and family members. The goal is to have the CPSC practically function as the clearing house to capture as much input as possible.

For example, as the CPSC is discussing how to most prudently direct growth towards one area of Town and not towards another area, there are a host of options that can be used for this purpose. After the various options to achieve this are on the table for discussion, ideally each CPSC member would use the time between meetings to seek input from those whom they know and bring that consensus and perspectives back to the next meeting.

Do you have one or more particular business or community groups that you could reach out to for input regarding Comp Plan matters? Please check as many as apply:

<input type="checkbox"/>	Family	<input type="checkbox"/>	Civic Organizations
<input type="checkbox"/>	Social Groups	<input type="checkbox"/>	Religious Groups
<input type="checkbox"/>	Business Groups	<input type="checkbox"/>	Other(s):

If other(s) please explain:

E.) REFERENCES (OPTIONAL)

Once the CPSC applications have been submitted, the Council will be reviewing them and working through the CPSC composition that best meets the Town's needs for the Plan. Particularly for Core members and those who are willing to take a leading role with the CPSC, it may be helpful to the Council if they were able to contact one or more people that you have worked with in a team setting; preferably not Gray residents. **If you are willing to provide any such reference(s), please do so in the space provided below.**

Name:		Daytime Phone Number:	
Job Title:		Relationship:	

DRAFT COMMITTEE CHARGE

The Gray Town Council has reviewed the committee charge below which reflects the background information in this CPSC application.

COMPREHENSIVE PLAN STEERING COMMITTEE CHARGE

A. Established:

1. The Comprehensive Plan Steering Committee was created on May 7, 2019.

B. Membership:

1. The Comprehensive Plan Steering Committee shall consist of a minimum of nine (9) and a maximum of eleven (11) members and two (2) alternates.

C. Duties are to oversee:

1. The compilation of a Comprehensive Plan to replace the current 15+ year old Plan.
2. That the Plan incorporates input from a cross-section of the Town residents and represents the majority of Gray residents, property owners, and businesses through extensive public outreach.
3. To create a viable and implementable Future Land Use Plan designed to accommodate anticipated residential and commercial growth over the next 10 to 20 years.
4. The final plan should include sufficient measures to be deemed consistent with the Growth Management Act by the State.

ADDITIONAL INFORMATION / LINKS

[2003 Comprehensive Plan](#)

[Comprehensive Plan – List of Maps](#)

[Current Zoning Map](#)

[Current Zoning Ordinance](#)

[Current Shoreland Zoning Ordinance](#)

[All Current Town Ordinances](#)