

POSITION DESCRIPTION

TOWN OF GRAY MAINE

POSITION TITLE: PWD LIGHT EQUIPMENT OPERATOR/TRUCK DRIVER/LABORER

DATE CREATED/ REVISED: 10/18/01; 10/28/19; 03/18/2020

Classification: Full Time/Hourly

Narrative: This position requires the individual(s) to operate a class of equipment that is considered light equipment including, but not limited to, backhoes, trucks, front end loaders, street sweeper and other equipment/tools to complete various all season jobs as assigned. Individuals in this position may be assigned to various pieces of equipment as determined by the Crew Leader or Public Works Director.

Supervision: Supervision is provided to this position on a regular basis. This position generally does not provide supervision to other personnel. Occasionally they may provide supervision when small crews are assigned to a specific job and the task of assuring that workers complete their work in an appropriate sequence is required.

ESSENTIAL TASKS, SKILLS AND REQUIREMENTS:

- Possess and maintain the necessary State of Maine and Federal vehicle operator's licenses, minimum Class B, to operate the vehicles in this class of equipment;
- Be able to work in varying weather and terrain conditions;
- Be able to work consistently during times other than the normal workday depending on the season;
- Be able to lift weights over their shoulder in excess of 50 pounds;
- Perform physical abilities to complete the position requirements.

EXAMPLES OF POSITION TASKS: (ILLUSTRATIVE ONLY AND NOT ALL INCLUSIVE)

- Operates all the equipment in this class as assigned;
- Assists in maintaining the equipment being used by checking fluid levels, air pressure and providing fluids and lubrication in the field as required;
- Operate equipment outside of this class as directed;
- Report equipment problems to the crew leader and mechanic;
- Operate all equipment and vehicles in accordance with all prescribed department, state and federal rules, regulations and requirements including safety standards;
- Complete a variety of tasks as assigned including, but not limited to:
 - Manual tasks;
 - Traffic control;
 - Assisting other personnel;
 - Attaching and dismantling snowplow equipment;
 - Removing and disposing of dead animals and other debris in and around roadways/town properties;
- Perform additional assignments as required.

POSITION REQUIREMENTS/QUALIFICATIONS

Minimum education: High School Diploma G.E.D Associates Degree
 Bachelor's Degree Advanced Degree

Prior Experience: 2 Years of direct experience in this position or field.

Specialized Training: State of Maine Commercial Driver's License (class B or above), safety certifications.

Applicant must reside within a distance suitable to arrive within 30 minutes of being called out.

Acknowledgement

I have received a copy of this position description and having reviewed it, agree with its description and requirements and understand that it is the basis for my performance and evaluations.

Name of Employee: _____ Date: _____

Name of Supervisor: _____ Date: _____